

## Scholarship Creation Form / Fund Agreement

Setting up a one-time or endowed scholarship with Mohave Community College Foundation is easy. There are six steps on the scholarship creation form.

### 1. Name of Scholarship

Is there a person or organization you would like to honor? Some examples are; Jim and Jane Smith Memorial scholarship, Service club scholarship, or Mohave area welding scholarship.

### 2. Type of scholarship

Is the scholarship to be based upon academic record (e.g. 3.5 GPA), financial need (determined by MCC Financial Aid office), or something else (e.g. welding program)?

Merit-based

Financial Need

Other

### 3. Intent / Award Preferences

What is your intention in creating this scholarship (honoring a hero, memorial, related to a cause)? Are there any other characteristics of the student that are to be considered (veterans, trades, program of study, underserved population)?

You may wish to include a personalized historical or biographical paragraph. This paragraph can include information about the donor or individual/organization for whom the fund is named, or the donor's purpose in establishing the fund.

### 4. Funding Frequency

Current scholarships mean that the amount donated is passed to students right away through the Financial Aid office. Sometimes the donor makes a one-time gift and sometimes the donor intends to repeat next year. Donors can also invite family and friends to contribute if they wish to.

One Time Gift

An annual contribution (donor plans to repeat the donation annually)

### 5. Amount and Number of Awards

Several options exist for the size and number of awards to offer. For example, some donors may desire to provide five \$1,000 scholarships, some may want two \$2,500 scholarships, and some may desire to have the MCC Foundation decide how best to give out the awards.

I choose to require that a minimum dollar amount be awarded each year

I choose to require that a number of scholarships be awarded each year

Other

Dollar Amount

Quantity

6. Donor Contact Information

Name

Date

First, MI, Last

\_\_/\_\_/\_\_

Address

City

State

Zip

Phone

Email

( ) -

@

Signature

Date

Submit

Thank you so much for completing the questionnaire. Before submitting this document please make sure that all questions have been answered and that you are satisfied with your responses. The submit button is located in the lower left-hand corner of your screen.

If you have any questions when completing this form, please contact the College Advancement Office at (928) 757-0812. Return the form to: MCC Foundation, 1971 Jagerson Ave., Kingman, AZ 86409. Please keep a copy for your records and inform us of any changes in contact information.

All gifts to MCC Foundation are used to support the Mohave Community College. Mohave Community College Foundation, Inc. is a not-for-profit entity with an IRS 501(c)(3) designation (EIN 23-7294708). Donations are deductible to the full extent of current IRS regulations. No goods or services were provided in exchange for this donation. The date you delivered or mailed your donation are generally recognized as the gift date. You should consult with your tax advisor to determine the tax benefits of your donation. The determination of the contribution date and the value of the gift (within IRS regulations) is entirely your decision.

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